



ict4life

Harnessing Technology for Learning

Information Sheet

Delivering Easy Access To Quality Learning

ICT4LIFE is an e-learning provider committed to delivering flexible and accessible learning opportunities for everyone. We harness technology to overcome barriers to learning and facilitate quality-learning options for people at home or work.

Our delivery model incorporates a range of peripatetic and online support options to deliver a quality and accessible learning experience.



**Freephone
Tutor Helpline**



Email



Online Virtual Support

Text Chat & Video



**Face - Face
Workshops**

Tutor Helpline

Freephone tutor helpdesk providing support to remote learners across a range of topics

Online Support

Our iTutor service provides an online virtual tutor support service that uses email, text and video chat, electronic whiteboard, and presentation software to deliver quality interactive tutorials and support to learners online.

Outreach

Outreach delivery across community access points using mobile Internet enabled e-learning suite.

We work with community partners to deliver onsite training at various sites across Sheffield. Partners can benefit from qualified tutors, mobile e-learning suite and technical support to widen their provision to their client base. Please contact ICT4life's Learning Co-ordinator to discuss outreach support.

Face-to-face workshops and tutorials

Learners have the option of attending scheduled workshops or tutorial groups at frequent intervals.

Quality eCourses

ICT4life is contracted to deliver **learnirect**. We combine our unique delivery with a wide range of eCourses to deliver instant access to high quality online training. **learnirect's** online courses are effective, powerful and easy to use.

Courses

We offer a wide range of courses covering a range of topics and skill levels including:

- Business & Management
- IT Level 1-3
- Skills for Life: Literacy and Numeracy Level 1 and 2

How does it work?

All learners receive an Initial Advice and Guidance (IAG) session to assess learner's needs and agree on a personal learning plan. IAG's and inductions are either telephone-based or at our centre depending on learners' needs.

Tutor Support

All learners are allocated a personal tutor to provide learning support throughout their programme. In most cases tutors provide support to learners by telephone. However where learners have Internet access they will receive additional online support and access to online courses and materials. Learners can also access tutor led workshops and tutorials that run throughout the month at our centre in Firvale.

Qualifications

- City & Guilds Certificate in Adult Literacy Level 1 & 2
- City & Guilds Certificate in Adult Numeracy Level 1 & 2
- City & Guilds NVQ IT (ITQ)
- CLAiT Level ½
- CLAiT Advanced
- Microsoft Office Specialist

Level of Study

The project is designed to support learners that are at or around Entry Level 3 working toward a Level 1 or 2 qualification and considering employment.

Eligibility

Our provision targets all learners regardless of background, we only ask the following:

- Learners can commit to at least 6 hours of learning per week
- Are not currently undertaking any other LSC funded learning.

Cost

Is dependent on each learner's personal circumstances and will be discussed at IAG or learners may ring for further information. Pricing on specific courses can be provided on request.

Contact

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